



NEHRU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)

(Affiliated to Bharathiar University Accredited with "A+" Grade by NAAC)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

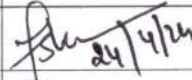

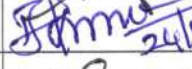
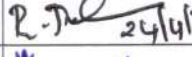
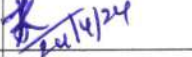
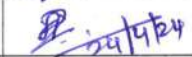
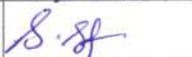
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 24/04/2024 @ 02.00 pm

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 24/04/2024

- Quality Parameters
- IKS & Digital Learning
- New NAAC Criteria
- Research Incentives

Minutes of the meeting held at 02.00 pm on 24/04/2024

Quality Parameters: Quality parameters for Quality Improvement and Sustenance across all departments were discussed.

IKS & Digital Learning: Initiatives for Indian Knowledge System (IKS) & Digital Learning were planned.

New NAAC Criteria: The New NAAC Criteria were discussed and plans were made to orient all the faculties.

Research Incentives: Research Incentives for the Academic Year 2023-2024 were streamlined.



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Action Taken Report for the meeting held on 24/04/2024

S. No	Agenda Discussed	Action Taken report
1	Quality Parameters	An elaborate discussion was made to improve the Quality Parameters
2	IKS & Digital Learning	To initiate the IKS & Digital Learning, each department was asked to include these elements in the curriculum.
3	New NAAC Criteria	The Principal oriented all the faculty members on the New NAAC Criteria.
4	Research Incentives	Faculty members were instructed to submit Research Incentive details on or before 30.04.2024.



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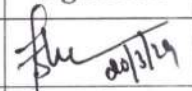
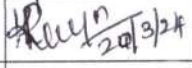


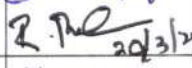
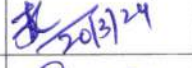
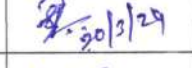

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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 20/03/2024 @ 03.00 pm

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 20/03/2024

- Department File Verification
- SERB Seminar
- Final Year Photographs
- Annual Report
- ADIEU - Annual Day

Minutes of the meeting held at 03.00 pm on 20/03/2024

Department File Verification: The Verification of Department Files for all the departments was discussed.

SERB Seminar: Certificates and Accounts follow-up were discussed.

Final Year Photographs: Group Photographs for all the final year students were planned.

Annual Report: The Annual Report for the Academic Year 2023-2024 was discussed.



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Action Taken Report for the meeting held on 20/03/2024

S. No	Agenda Discussed	Action Taken report
1	Department File Verification	Department File Verification will be conducted on 22 nd March, 2024.
2	SERB Seminar	SERB Seminar works must be completed before 30 th March, 2024.
3	Final Year Photographs	The Schedule for Final Year Photographs was discussed and scheduled.
4	Annual Report	The Annual Report was analyzed and gaps for the academic year were identified.



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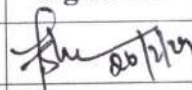
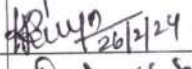


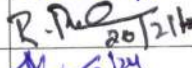
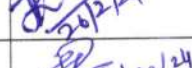
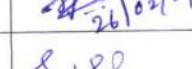
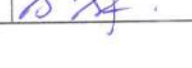
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 26/02/2024 @ 02.00 pm

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 26/02/2024

- AQAR Submission Extension
- AQAR Data Presentation
- Research Progression
- Department Year Planner
- SSR Analysis
- Utsah Portal

Minutes of the meeting held at 02.00 pm on 26/02/2024

AQAR Submission Extension: The Extension of AQAR Data Submission was discussed.

AQAR Data Presentation: All data submitted for AQAR must be cross verified with the heads.

Research Progression: The research targets of each faculty member were discussed.

Faculty Progression: The Progression of each faculty member must be verified for completion of activities.



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SSR Analysis: SSR Data of the previous year and current Academic Year must be compared and analyzed.

UTSAH Portal: All the college activities must be uploaded in the UTSAH Portal regularly.

Action Taken Report for the meeting held on 26/02/2024

S. No	Agenda Discussed	Action Taken report
1	AQAR Submission Extension	The Extension of AQAR Data Submission was updated to 15.03.2024
2	AQAR Data Presentation	All data submitted for AQAR was cross verified with the heads.
3	Research Progression	All Faculty must complete their research targets by 15 th April, 2024.
4	Faculty Progression	Incomplete targets must be completed before the end of April, 2023.
5	SSR Analysis	The gaps in the SSR data were analyzed and measures to improve the current year were discussed.
6	UTSAH Portal	All college activities must be uploaded to the UTSAH Portal before 30 th April, 2024.




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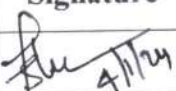
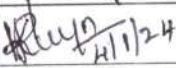
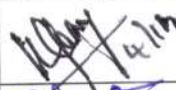
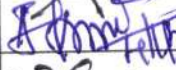
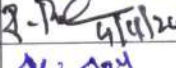

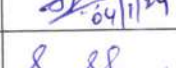

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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 04/01/2024 @ 09.00 am

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 04/01/2024

- Internship Mela
- IQAC Work Allocation
- Submission of Autonomous Data
- UMIS Database

Minutes of the meeting held at 09.00 am on 04/01/2024

Internship Mela: Roles and responsibilities for the Internship Mela were assigned. Deadlines for each task were established, and communication channels were clarified.

IQAC Work Allocation: Regular IQAC Works were allotted to each IQAC Member and timelines were finalized.

Submission of Autonomous Data: The Data for Autonomous was discussed

UMIS Database: Pending UMIS Data from each department was reviewed.



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Action Taken Report for the meeting held on 04/01/2024

S. No	Agenda Discussed	Action Taken report
1	Internship Mela	Action items were assigned to relevant individuals or teams.
2	IQAC Work Allocation	The responsibilities, dates and deadlines for the IQAC works were finalized.
3	Submission of Autonomous Data	The Data for Autonomous Status was asked to submit before 10 th January, 2024.
4	UMIS Database	The UMIS Database was asked to be completed by the departments within 15 days.




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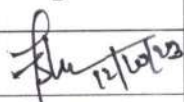
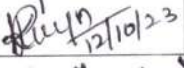


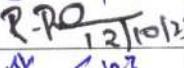
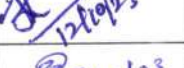
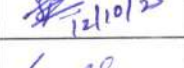

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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 12/10/2023 @ 09.00 am

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 12/10/2023

- AQAR 2023 - 2024
- IQAC Work Allocation
- Daily Events & Monthly Events

Minutes of the meeting held at 02.00 pm on 12/10/2023

AQAR 2023 - 2024: The supporting documents for the AQAR Submission are to be collected and the AQAR submission was discussed.

IQAC Work Allocation: The work allocated to each member based on the AQAR criteria was discussed.

Daily Events & Monthly Events: The Monthly reports from June to October were discussed and gaps in targets and completion were analyzed.



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Action Taken Report for the meeting held on 12/10/2023

S. No	Agenda Discussed	Action Taken report
1	AQAR 2023 - 2024	The supporting documents for the AQAR Submission were collected and the AQAR data was planned to be submitted on or before 15.11.2023.
2	IQAC Work Allocation	All Allotted works must be completed within the same day and each work must be updated in the Work Allocation Note.
3	Daily Events & Monthly Events	The gaps in the monthly targets were analyzed and all the heads were asked to complete the same before end of November, 2023.




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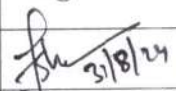
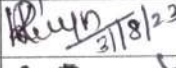

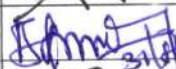
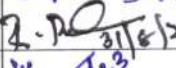
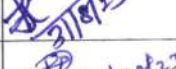

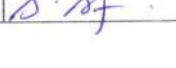
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 31/08/2023 @ 12.00 pm

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	 31/8/23
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	 31/8/23
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	 31/8/23
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	 31/8/23
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	 31/8/23
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	 31/8/23
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	 31/08/23
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	 31/8/23

Major Agenda of the meeting to be held on 31/08/2023

- Publications
- Faculty Profile Updation
- Data Validation and Verification

Minutes of the meeting held at 02.00 pm on 31/08/2023

Publications: Every faculty member must focus on publishing articles in UGC Care, SCOPUS, SCIE & WoS Journals.

Faculty Profile Updation: Every faculty member must provide their brief data for Faculty Profile Updation.

Data Validation and Verification: The data should be uniform across all departments.



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Action Taken Report for the meeting held on 31/08/2023

S. No	Agenda Discussed	Action Taken report
1	Publications	Every faculty member was given a target of at least 2 UGC Care & 2 SCOPUS/ SCIE/ WoS publications.
2	Faculty Profile Updation	All the faculty members are required to provide data for the Faculty Profile Updation on or before 06.09.2024
3	Data Validation and Verification	All data should be uniform across departments and it will be verified and validated regularly by IQAC.




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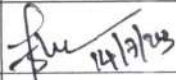
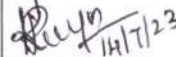
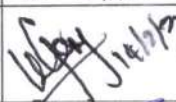

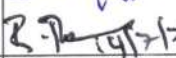

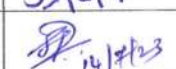
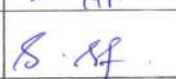
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INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 14/07/2023 @ 02.45 pm

Members present

Name	Designation	Representative	Signature
Dr. A. Sherin	Assistant Professor, Management	IQAC Coordinator	
Dr. K. Reena	Assistant Professor, Mathematics	Faculty Nominee	
Dr. K. Prathapchandran	Assistant Professor, Computer Application	Faculty Nominee	
Dr. B. Karthikeyan	Assistant Professor, IT & DCFS	Faculty Nominee	
Mr. R. Prahadeeswaran	Assistant Professor, CSHM	Faculty Nominee	
Ms. M. Jayakeerthi	Assistant Professor, Commerce	Faculty Nominee	
Ms. Showmiya SHA	Assistant Professor, Psychology	Faculty Nominee	
Ms. Saranya S	Assistant Professor, Management	Faculty Nominee	

Major Agenda of the meeting to be held on 14/07/2023

- Website Updation
- University New Regulations
- Academic Calendar

Minutes of the meeting held at 02.00 pm on 14/07/2023

Website Updation: Each department must provide data for Website Updation

University New Regulations: The New University Regulations must be taken into account for any future activities.

Academic Calendar: The Academic Calendar needs modification for the Academic Year 2023 - 2024.



NEHRU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)

(Affiliated to Bharathiar University Accredited with "A+" Grade by NAAC)

Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

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Action Taken Report for the meeting held on 14/07/2023

S. No	Agenda Discussed	Action Taken report
1	Website Updation	Each department has been asked to provide data for Website Updation on or before 21.07.2024.
2	University New Regulations	The New University Regulations were taken into account for academic planning.
3	Academic Calendar	The Academic Calendar has been modified for the Academic Year 2023 – 2024.




PRINCIPAL

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Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105