



NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution Affiliated to Bharathiar University)

Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

www.nehrucolleges.net



SAMPLE SABBATICAL LEAVE APPROVAL COPY

3/7
13.1.21



NEHRU ARTS AND SCIENCE COLLEGE
(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited With "A" Grade by NAAC, ISO 9001: 2015 & 14001: 2004 Certified
Recognized by UGC with 2(F) & 12(B), Under Star College Scheme by DBT, Govt of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, TamilNadu.



NASC/GEN/253/01/2021

Coimbatore
12/01/2021

From

A. Sherin
Assistant Professor
Department of IT & CT
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Six Months Leave - Ph. D Completion - Reg.

This is for your kind information that I need six months leave to complete my Ph. D programme on or before June 2021. Kindly consider my request and do the needful.

Thanking you

Forwarded to Principal Sir
for Consideration

P.K. Manoj Kumar
12/1/2021

Yours truly

A. Sherin
12/01/2021
Sherin A

Forwarded	Approved	Not Approved
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Sanctioned	Not Sanctioned
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PRINCIPAL
12 JAN 2021



SECRETARY

85



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(An Autonomous Institution affiliated to Bharathiar University)
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Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu..



NASC/GEN/571/03/2022

Coimbatore
23/03/2022

From

N. Ramesh Kumar
Assistant Professor
Department of English
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Permission to take Sabbatical Leave -Reg.

This is for your kind information that I got selected for National fellowship for Persons with Disabilities at Department of Empowerment of Persons with Disabilities, Government of India, New Delhi. In this regard, I need to take sabbatical leave to successfully complete my fellowship programme. Hence, I kindly request you to consider my leave and do the needful.

Thank you

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PRINCIPAL

CEO & Secretary



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Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu..



NASC/GEN/ /579/05/2022

Coimbatore
23/05/2022

From

Dr. A. Anitha
Assistant Professor
Department of Biotechnology
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Sabbatical Leave — Women Scientist Fellowship - Reg.

This is for your kind information that I got selected in Women Scientist in Scheme at Department of Science and Technology, Government of India. In this regard, I kindly request you to consider my leave as Sabbatical Leave for successful completion of my program from June 2022. I assure you that I will rejoin to my position after successful compilation of my fellowship. Kindly consider my request and do the needful.

Thank you

Yours faithfully
A. Anitha
23/05/22

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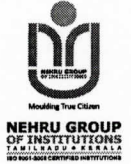
PRINCIPAL
24.5.22

CEO & Secretary



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Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu..



NASC/GEN/ /099/12/2020

Coimbatore
04/12/2020

From

Dr. K. Vaishnavi
Assistant Professor
Department of Computer Science
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Sabbatical Leave — Junior Research Fellowship - DST - Reg.

This is for your kind information that I got selected for Junior Research Fellowship in DST. In this regard, I kindly request you to consider my leave as Sabbatical Leave for successful completion of my program from January 2021. I assure you that I will rejoin to my position after successful completion of my fellowship. Kindly consider my request and do the needful.

Thank you

YOURS TRULY
[Signature]

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[Signature]
PRINCIPAL
04.12.2020

[Signature]
CEO & Secretary



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NASC/GEN/ /579/04/2020

Coimbatore
23/04/2020

From

Dr. A. Anitha
Assistant Professor
Department of Biotechnology
Nehru Arts and Science College
Coimbatore – 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore – 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Sabbatical Leave — INSA Visiting Scientist Programme - Reg.

This is for your kind information that I got selected in INSA Visiting Scientist Programme at Indian National Science Academy. In this regard, I kindly request you to consider my leave as Sabbatical Leave for successful completion of my program from December 2020. I assure you that I will rejoin to my position after successful compilation of my fellowship. Kindly consider my request and do the needful.

Thank you

Yours Faithfully,
A. Anitha
23/04/20

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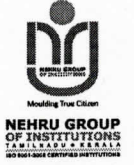
PRINCIPAL
23.4.20

CEO & Secretary



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NASC/GEN/0123/09/2018

Coimbatore
19.09.2018

From

Dr. E. Vijaya Gowri
Assistant Professor
Department of Biotechnology
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Three Months leave for Visiting Fellowship - Permission - Reg.

This is to bring to your kind information that I need three months leave to complete my Visiting Fellowship from Mahasarakham University, Thailand. I kindly request you to grant me permission to take Sabbatical Leave for successful completion of my Visiting Fellowship program for a period from 31-10-2018 to 05.12.2018. I assure you that I will rejoin to my position on or before January 2019.

Thank you

Yours Sincerely
[Signature]

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[Signature]
PRINCIPAL
19.9.2018

[Signature]
CEO & Secretary



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Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.



NASC/GEN/061/02/2019

Coimbatore
13.02.2019

From

Dr. K. E. Vivekanandan
Assistant Professor
Department of Microbiology
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Post Doctoral Fellowship - Reg

This is for your kind information that I got selected for Post-Doctoral Fellowship Programme at Jiangsu University, China. In this regard, I kindly request you to grant me permission to take leave from 15-07-2019 to 14-07-2021 for successful completion of my Post Doctoral programme. I assure you that I will rejoin my position after the successful completion of Post Doctoral Fellowship. Kindly consider my request and do the needful.

Thanking you

Yours Faithfully

Vishal
13/02/2019

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[Signature]
PRINCIPAL
13/2/2019

[Signature]
CEO & SECRETARY



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NASC/GEN/ /579/06/2019

Coimbatore
13/06/2019

From

Dr. A. Anitha
Assistant Professor
Department of Biotechnology
Nehru Arts and Science College
Coimbatore – 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore – 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Sabbatical Leave — Young Scientist Fellowship - Reg.

This is for your kind information that I got selected in Young Scientist Fellowship - TNSCST. In this regard, I kindly request you to consider my leave as Sabbatical Leave for successful completion of my program from September 2019 for a period of two months. I assure you that I will rejoin to my position after successful compilation of my fellowship. Kindly consider my request and do the needful.

Thank you

Yours Faithfully,

A. Anitha
13/06/2019

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CEO & Secretary



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Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu..



NASC/GEN/098/02/2017

Coimbatore
13.02.2017

From

Dr. R. K. Selvakesavan
Assistant Professor
Department of Biotechnology
Nehru Arts and Science College
Coimbatore - 641105

To

The CEO & Secretary
Nehru Group of Institutions
Coimbatore - 641008

Through

The Principal
Nehru Arts and Science College
Coimbatore - 641105

Respected Sir

Sub: Post Doctoral Fellowship - Permission for Sabbatical Leave - Reg.

This is for your kind information that I got selected for Post-Doctoral Fellowship program at Institute of Plant Genetics, Polish Academy of Sciences, Poland. In this regard, I kindly request you to consider my leave for successful completion of my Post-Doctoral program from 12.05.2017 to 06.12.2021. I assure you that I will rejoin to my position on or before January 2022.

Kindly consider my request and do the needful.

Thank you

Yours Sincerely,
R.K. Selvakesavan
13/02/2017

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PRINCIPAL
13.02.2017

CEO & Secretary